# Yearly Status Report - 2019-2020

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **ANNA VINAYAGAR COLLEGE OF EDUCATION** |
| Name of the head of the Institution | **Dr. M. KAYALVIZHI** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **04652252328** |
| Mobile no. | **8300334328** |
| Registered Email | **annavinayagar@gmail.com** |
| Alternate Email | **annavinayagar10902@gmail.com** |
| Address | **GANAPATHIPURAM** |
| City/Town | **GANAPATHIPURAM** |
| State/UT | **Tamil Nadu** |
| Pincode | **629502** |

2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Co-education** |
| Location | **Rural** |
| Financial Status | **Self financed** |
| Name of the IQAC co-ordinator/Director | **G JEYANTHI** |
| Phone no/Alternate Phone no. | **04652252328** |
| Mobile no. | **9486461898** |
| Registered Email | **annavinayagar@gmail.com** |
| Alternate Email | **annavinayagar10902@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | https://www.annavinayagaredu.com/ |
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://www.annavinayagaredu.com/academics.html |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **1** | **B** | **2.21** | **2013** | **08-Jul-2013** | **07-Jul-2018** |

| **6. Date of Establishment of IQAC** | **21-Oct-2011** |
|---|---|

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **No Data Entered/Not Applicable!!!** | | |
| **No Files Uploaded !!!** | | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | No |
| Upload latest notification of formation of IQAC | No Files Uploaded !!! |
| **10. Number of IQAC meetings held during the year :** | 5 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | No |
| Upload the minutes of meeting and action taken report | No Files Uploaded !!! |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

No Data Entered/Not Applicable!!!

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| Utilizing more ICT tools in Teaching Learning process, Improving the quality of Library, Conducting more Events, Improving the Leadership quality of students | All the Actions are Achieved |
| No Files Uploaded !!! | |

| | |
|---|---|
| **14. Whether AQAR was placed before statutory body ?** | No |

| | |
|---|---|
| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | No |
| **16. Whether institutional data submitted to AISHE:** | Yes |
| Year of Submission | 2020 |
| Date of Submission | 12-Feb-2020 |
| **17. Does the Institution have Management Information System ?** | No |

Part B

## CRITERION I – CURRICULAR ASPECTS

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process. Our college regards effective curriculum delivery through a well planned and documented process as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members carefully implement the well planned curriculum and substantially contribute to the curriculum development. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism. Academic calendar: • The college follows the Academic calendar issued by the University and executes it rigorously. • Meetings to distribute the workload, allot subjects and plan the activities of the department and to review the completed syllabus are conducted then and there. • The Principal monitors the effective implementation of the Calendar through formal meetings with faculty members. Time- Table Committee: • The college constitutes the Time Table committee which prepares the time-table every year • The Time Tables are displayed on the College Notice Board and in each Department. • The syllabus of University is also provided to the students. Teaching Plan: • Teaching plan is prepared by every faculty member at the beginning of academic year as Year Plan. • They record the conduct of teaching and practical in the Individual work done register. • Periodic assessment of curriculum delivery is conducted by IQAC. • The faculty engages extra periods and practical's as and when necessary and maintains their records. Laboratories: • There is optimum utilization of well-equipped laboratories for curriculum for curriculum delivery. • The students maintain the practical records as per the syllabus. Teaching aids & Activities: • Appropriate Audio Visual aids are used in curriculum implementation. • The faculty uses charts, maps, models and specimens along with chalk and board. • Methods like seminar, group discussion, quiz, case study are adapted for effective delivery of curriculum. • Study materials, notes and question banks are provided to the student-teachers. • Educational field visits and tours are organized. • Group & individual assignments and seminars are assigned to teach them team spirit, sharing and develop presentation and thus enhance their research skills. • Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis. • Social media are used for effective

teaching. • Guest lectures, Expert lectures and guidance are arranged as per the need. Library: • Library facilities the students to access to latest books available in concerned subjects and topics. • The books are issued to the students when needed by them. • The record of the same is maintained in as Issue register in the Departments. Teacher support: • The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject. • The college takes initiative and encourages staff to attend seminars and workshops organised by the University and other colleges. • New recruits are given orientation regarding teaching methodologies.

## 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

No file uploaded.

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

No file uploaded.

### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| BEd | school internship | 100 |
| View File | | |

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|---|---|
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |

| Parents | Yes |
|---|---|

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|---|
| **The college collects the feedback from the faculty, students, alumni and parents. • The collected feedback is analysed and the performance of the students, faculty and institution is assessed. • Any discrepancies identified are considered for correction and suggestions are taken for improvement. • Formative assessment is done to identify gaps in students' knowledge which helps to identify slow and advanced learners. • The slow learners are provided with Remedial teaching after the completion of each term test • The achievements of objectives of the syllabus are measured through students' performance internal tests, Group discussions, Presentations and University examinations.** |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| **BEd** | **EDUCATION** | **100** | **160** | **99** |
| **No file uploaded.** | | | | |

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| **2019** | **100** | **Nill** | **13** | **Nill** | **13** |

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| **2** | **2** | **13** | **1** | **Nill** | **Nill** |
| [View File of ICT Tools and resources](#) | | | | | |
| **No file uploaded.** | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Goal: 1. To design effective learning environment and tools to support learning. 2. To provide individual care in both intellectual and psychological aspects. Practice: In tutor system each lecturer is assigned ten students to monitor their academic, curricular and co-curricular activities. A meeting is conducted once in a month. The Content that required initiation of the practice: Majority of the students fail to interact with their teachers to meet their needs on academic side. If there is enhancement in interaction with teachers it might be an enhancement to mould their academic activities and they will feel free to seek guidance about proper study habits and seek

counseling to get rid of the obstacles in learning. Impact of the practice: Once in a month the students met their respective tutors and share their feelings, opinions, clarify doubts and seek guidance regarding their academic activities and the institution is happy to realize the improvement among the students in academic and extra – curricular aspects. Obstacles and strategies adapted to overcome: It increases the work load of teachers as they have to care few students then and there apart from the formal meets. Few extra classes apart from the college hours were allotted for such weeks. Meanwhile these obstacles were overcome by encouragement and support by the faculties and students.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|
| 99 | 9 | Nill |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|---|---|---|---|---|
| 16 | 13 | 3 | 1 | 5 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|---|---|---|---|
| BEd | Nill | 1 | 11/05/2020 | 18/12/2020 |
| No file uploaded. | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College implemented the curriculum designed by the University As per the rules internal and external examination were conducted. Weightage of the internal marks prescribed by the university for full course 30 and for half course 15. We conducted three term test, Revision test-I and II and a model exam. Circular relating test time table will be sent to the student ten days before the commencement of the test. Question papers are prepared by the subject teachers according to the weightage of the units as per the syllabus. Before conducting the test we provide revision regarding the topic of the test. Better seating arrangements are made by entering the roll number in the desks. All the staffs are occupied as the Hall invigilators on rotation basis. Test papers are valued and the marks are entered in the mark register in department wise and consolidated Examination Mark Register. Retest will be conducted for the absentees special coaching will be given to those who have failed in the tests. Also we provide Remedial Instruction to those who are weak in particular topic. Tutor ward system is followed to mentor the students. After each test is over slow learners are identified and are given special coaching and guidance by the

tutors. The performances of the students are reported to the parents.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College prepared an academic calendar at the beginning the each year as per the schedule of the university calendar. As per university rules and regulations all the academic activity to be performed throughout the year noted in our college Academic calendar. Number of working days list of government holidays, local holidays, admission procedure, tentative dates of theory exam as well as practical exam are also mentioned in the calendar. For better academic work these dates were fixed in advance. It enable the students to plan their academic and extracurricular activities. Keeping the view of the number of working days test for internal evaluation is decided and mentioned in the academic calendar. The dates for internal examinations are noted mandatory in advance, so that it helps to study the portions for the students. The complete evaluation process as well as the examination schedule is communicated to the students through the academic calendar. The college has an examination committee constituting a co-ordinator and two members who prepare the schedule for the upcoming tests and make all the arrangements to conduct the tests properly. College tries to run all the activities as per the academic calendar but sometimes due to circumstances some events scheduled get change

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.annavinayagaredu.com/

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| Nill | BEd | EDUCATION | 99 | 98 | 98.9 |
| No file uploaded. | | | | | |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|

| | | |
|---|---|---|
| **No Data Entered/Not Applicable !!!** | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | |
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | | |
| **No file uploaded.** | | | | | |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| **No Data Entered/Not Applicable !!!** | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| **No Data Entered/Not Applicable !!!** | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | |
| **No file uploaded.** | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| **No Data Entered/Not Applicable !!!** | |
| **No file uploaded.** | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | | | |
| **No file uploaded.** | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | | | |

| | | | | |
|---|---|---|---|---|
| | | No file uploaded. | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| NSS | COLLEGE UNIT | 2 | 99 |
| NSS | Vigilance Commission | 2 | 99 |
| YRC | COLLEGE UNIT | 2 | 99 |
| YRC | Primary Health centre | 2 | 99 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact | Duration From | Duration To | Participant |
|---|---|---|---|---|---|

|  | details |  |  |  |
|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | |
| **No file uploaded.** | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | |
| **No file uploaded.** | | | |

# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| **5.5** | **4.3** |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| **No Data Entered/Not Applicable !!!** | |
| **No file uploaded.** | |

## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| **Nill** | **Nill** | **Nill** | **2021** |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| **Text Books** | 4356 | 656455 | **Nill** | **Nill** | 4356 | 656455 |
| **Reference Books** | 982 | 273570 | 45 | 8380 | 1027 | 281950 |
| **Journals** | 18 | 4105 | **Nill** | **Nill** | 18 | 4105 |
| **CD & Video** | 83 | 8300 | **Nill** | **Nill** | 83 | 8300 |
| **No file uploaded.** | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | |
| **No file uploaded.** | | | |

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|------|------|------|------|------|------|------|------|------|------|
| Existing | 15 | 10 | 13 | 0 | 0 | 3 | 2 | 4 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 15 | 10 | 13 | 0 | 0 | 3 | 2 | 4 | 0 |

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">4 MBPS/ GBPS</div>

### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|------|------|
| No Data Entered/Not Applicable !!! | |

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|------|------|------|------|
| 2.5 | 0.5 | Nill | Nill |

### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Library For maintenances of library infra- structure and facilities the Library Committee has been given the responsibility to purchase, procure books, manuscripts and other materials as per the recommendations received from the departments of the colleges. The departments of the college are good stock of texts and references in their departmental library. For enriching the library, the committee procures some good journals from National and International publications. The library committee organises reading sessions and competitions among student - teachers, appeals to and organises student- teachers alumni guardians to donate books. Maintenance of the Laboratory The laboratory equipments, specimens and other necessary chemicals are purchased by the office of the principal and purchase committee as per the requirements of the teaching departments of the college. Maintenance of the sport facilities Our college has adequate sports facilities. Students Union Sports secretary and his/her advisor takes the responsibilities of the maintenances of the sports facilities. Various events under sports and games are organised every year. Accordingly the sports equipments and facilities are maintained properly. The sports day were organised in the college. So the students can enjoy the events of the sports day. Maintenances of Computers and I.T facilities The Principal decides about purchasing necessary IT equipments as per recommendations received from the department of the college. iT facilities are maintained by Computer skilled personnel of the college they also take the responsibilities of periodic up graduations of the IT resources. There is an ICT cell in the college which looks after the maintenance of the

computer facilities and classroom instruction using ICT Tools. Classroom facilities The maintenance of classroom is a regular exercise. The cleanings of classroom is ensured by a group of workers and sweepers. After the admission process in every year it is ensured all the classrooms have adequate desks and benches. Other classroom accessories are also check periodically every year. The fans and electrical appliances are checked wherever requirements are found the purchase committee. The purchase committee makes the purchases after the approval from the Principal. Student support and Welfare In the college campus, there is a good environment for the benefit and welfare of the students. Here, various sub committees are in the college to support services, student welfare and to meet their requirements. Suggestion box is placed in the college campus the Grievance Redressal Committee addresses immediately the Grievance sited by the student-teachers. It works for the betterment of the student community. First Aid cum health room is also formed in the welfare of the students. Sexual harassment Committee is also formed in light of the welfare of the students. They discuss and address the gender issues found if any. Academic Support The College has an elaborate academic support mechanism. The examination system is very systematic and transparent. The unit test, term tests, Revision Exam and Model Exam conducted by the Examination Committee. The Committee ensures setting of Question papers, evaluation of answers setting of answer manuscripts and entering the marks in both Department and Common Examination mark Register. Finally verification of the internal assessment and any other issues related to the examination conducted is done by the examination co-ordinator do and all the departments staff. Based on the student achievement Remedial Instruction is planned and executed by the concerned teaching staff.

https://www.annavinayagaredu.com/

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
| --- | --- | --- | --- |
| Financial Support from institution | Nill | Nill | Nill |
| Financial Support from Other Sources |  |  |  |
| a) National | SC | 9 | 337500 |
| b)International | Nill | Nill | Nill |
| No file uploaded. | | | |

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
| --- | --- | --- | --- |
| BRIDGE COURCE | 20/08/2019 | 99 | RESOURSE PERSONS FROM VARIOUS COLLEGES |
| REMEDIAL COACHING | 04/02/2020 | 13 | FACULTY MEMBERS |
| View File | | | |

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited | Number of benefited | Number of students who | Number of studentsp placed |
| --- | --- | --- | --- | --- | --- |

| | | students for competitive examination | students by career counseling activities | have passedin the comp. exam | |
|---|---|---|---|---|---|
| | | **No Data Entered/Not Applicable !!!** | | | |
| | | **No file uploaded.** | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| **No Data Entered/Not Applicable !!!** | | |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| **St. Tresas Matric School, Nagercoil** | **17** | **5** | **Abi Educational Charitable Trust, Nagercoil** | **18** | **9** |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| **2020** | **24** | **B.Ed.** | **EDUCATION** | **VARIOUS COLLEGES** | **MASTER DEGREES** |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| **No Data Entered/Not Applicable !!!** | |
| **No file uploaded.** | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| **No Data Entered/Not Applicable !!!** | | |
| View File | | |

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for | Number of awards for | Student ID number | Name of the student |
|---|---|---|---|---|---|---|

| | | | Sports | Cultural | | |
|---|---|---|---|---|---|---|
| over | | | | | | |

<div align="center">**No Data Entered/Not Applicable !!!**</div>

<div align="center">**No file uploaded.**</div>

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• **The AVC student council is elected annually through a fair and democratic process by active participation of all students. In this academic year student council election was conducted on 29.08.2019.** • **The student Council consists of a Chairperson, Secretary, Joint- Secretary, Treasurer and seven executive members from all departments** • **The student council is elected to represent the fellow students, work with the Principal Faculty Convenors and students for organising events and also building a bridge between the faculty members administrative staff and students** • **The student council members help the faculties and administrative staff in the Admission process and the orientation Programme organised for new students annually.** • **The student Council members also help in organising Teachers Day, Onam celebration, Saraswathi Pooja, Christmas Day, Pongal celebration, Annual day and Farewell.** • **The events like Seminars, workshops, Quiz programme and activities related to the discipline are managed by students who hold various executive positions in the department** • **With the help of the student's representative's sports and cultural events, competitions are organized. Thus the student council actively plays an important role in upgrading the standard of the college.**

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

**No**

| |
|---|

5.4.2 – No. of enrolled Alumni:

<div align="center">**No Data Entered/Not Applicable !!!**</div>

5.4.3 – Alumni contribution during the year (in Rupees) :

<div align="center">**No Data Entered/Not Applicable !!!**</div>

5.4.4 – Meetings/activities organized by Alumni Association :

<div align="center">**No Data Entered/Not Applicable !!!**</div>

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Our College Eco Club organised an awareness rally on "Dengue fever and Sutrupura Sugatharam on 02.10.2019 along with the Primary Health Centre, Ganapathipuram. Our College Youth Red Cross Club organised a disaster management Training Camp. Dr. V. Venukumar, Associate Professor, S.T.Hindu College was the Chief guest, Mr. E. Blithe Sudhar District Management Trainer, Kanykumari District presented an orientation lecture about disaster management and first aid**

6.1.2 – Does the institution have a Management Information System (MIS)?

<div align="center">**No**</div>

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Teaching and Learning | Our college has adapted many strategies to improve quality of Education. We highly concentrate in the field of teaching and learning. Choosing a teaching and learning strategy is not an easy task. A strategy needs to be chosen carefully in order to contribute most effectively to student learning. Our institution follows direct instruction, interactive instruction, independent study and experiential learning strategies. Each method is very useful for the teacher trainee. Various teaching skills are practised throughout the year. Demonstration of pedagogical learning through video lectures, slide presentations would innovative and enhance students learning experiences. The infrastructure of a college plays a vital role in the development of the college. Our college have very well infra structure with spacious classrooms, good library labs and play grounds. Research and Development • Teachers participate and present papers in Seminars / workshop • Students are also encouraged to participate and present in Seminars • Teachers are motivated to do Ph.D |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
| --- | --- |
| No Data Entered/Not Applicable !!! | |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
| --- | --- | --- | --- | --- |
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme | Title of the administrative training programme | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
| --- | --- | --- | --- | --- | --- | --- |

| organised for teaching staff | organised for non-teaching staff | | | | |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! |
| No file uploaded. |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! |
| No file uploaded. |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| 13 | 13 | 6 | 6 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| EPF | EPF | Nill |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institutional management is responsible for the preparation and fair presentation of financial statements. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting policies used and the reasonableness of accounting estimates and by management as well as evaluating the overall presentation of the financial statements. Our institution conducts regular auditing every year. Mr. G. Manojkumar is the auditor of our institution. He had audited the attached balance sheet as at 31.03.2020 and the Income Expenditure Account and Receipt and payment account of ANNA VINAYAGAR EDUCATIONAL AND CULTURAL TRUST for the year ending 31st March 2020. This institution maintains records of all receipts and payments and all assets and properties and all known liabilities fully. The location of assets is specified in the assets register. The fixed assets register is maintained at the Trust and all movable assets including equipments are recorded therein

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| No Data Entered/Not Applicable !!! |
| No file uploaded. |

6.4.3 – Total corpus fund generated

| No Data Entered/Not Applicable !!! |
|---|

## 6.5 – Internal Quality Assurance System

**6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?**

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | LSSM CO, MADURAI | Yes | ADMINISTRATION OFFICER |
| Administrative | Yes | LSSM CO, MADURAI | Yes | ADMINISTRATION OFFICER |

**6.5.2 – Activities and support from the Parent – Teacher Association (at least three)**

Our institution collects regular feedback from the parents and they actively participate in meeting and share their views for the welfare of our college. • Parents donated some desks to our institution • Prizes were distributed for meritorious student- teachers • Motivate students to participate in various competitions

**6.5.3 – Development programmes for support staff (at least three)**

• Communication skill training • Computer training • Vocational training

**6.5.4 – Post Accreditation initiative(s) (mention at least three)**

To improve standardization of infrastructure • To improve Club activities • To improve ICT Tools implementation

**6.5.5 – Internal Quality Assurance System Details**

| | |
|---|---|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

**6.5.6 – Number of Quality Initiatives undertaken during the year**

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

# CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| WOMENS DAY CELEBRATION | 09/03/2020 | Nill | 98 | 1 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| 65 PERCENTAGE |

## 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| Physical facilities | Yes | Nill |
| Ramp/Rails | Yes | Nill |
| Rest Rooms | Yes | Nill |

## 7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | | | |
| No file uploaded. | | | | | | | |

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| GANDHI JEYANTHI | 02/10/2019 | Nil | 99 |
| INDEPANDANCE DAY | 15/08/2019 | Nil | 99 |
| REPUBLIC DAY | 26/01/2020 | Nil | 99 |
| TEACHERS DAY | 05/09/2019 | Nil | 99 |
| ONAM | 06/09/2019 | Nil | 99 |
| No file uploaded. | | | |

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rainwater Harvest Plant, Green Environment

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

EXTRA CLASS FOR SLOW LEARNERS, TUTOR WARD SYSTEM

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.annavinayagaredu.com/

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

According to the vision of our institutions we provide quality training, leadership qualities etc., to the students. For this in addition with the university syllabus Teacher Eligibility Test (TET) is also included in the class Schedule. It helps the students to get job opportunities along with the

curriculum Teachers give guidance to students in preparing and presenting then answers and improving their answering skills. Previous year questions for the TET exam and TRB Exam are available in the Library. Making the students to participate invarious competitions and activities within the campus as well the competitions held in other colleges to exhibit their talents. This makes the students is more active as well as getting prizes and recognition. Every Year students participated in various competitions relating to mental and physical aspects. In order to develop the leadership quality we divide the students in four houses and competitions are conducted group wise. We arrange Bridge courses and seminars by the experts. It makes them a good leader in the society. Many linkage programmes with the society are also conducted. Student volunteers carry out much social work in the society which in turn makes them a good leader.

| Provide the weblink of the institution |
|---|
| https://www.annavinayagaredu.com/ |

## 8.Future Plans of Actions for Next Academic Year

• To enhance the quality of TET Coaching and TRB Coaching • To cover the total campus of college under solar electricity. • To increase the more social activities to create awareness among the local communities about maintaining good health and healthy life style. • Conduct extension activities related to health for the public such as medical check up, classes by doctors etc. • Promoting the welfare of the local communities by providing assistance to conduct village programs. • Permitting the local panchayat authority to conduct meeting in our college campus